

# Rental Application

Separate application required from each applicant age 18 or older.

## THIS SECTION TO BE COMPLETED BY LANDLORD

Address of Property to Be Rented: \_\_\_\_\_

Rental Term:  month-to-month  lease from \_\_\_\_\_ to \_\_\_\_\_

### Amounts Due Prior to Occupancy

First month's rent ..... \$ \_\_\_\_\_

Security deposit ..... \$ \_\_\_\_\_

Credit check fee ..... \$ \_\_\_\_\_

Other (specify): \_\_\_\_\_ \$ \_\_\_\_\_

TOTAL ..... \$ \_\_\_\_\_

Apartment desired \_\_\_\_\_ Ave. 2 3 4 5 A B C D

### Applicant

Full Name—include all names you use(d): \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

\* Social Security Number: \_\_\_\_\_ \* Driver's License Number/State: \_\_\_\_\_

Date of Birth \_\_\_\_\_

License Plate Number/State: \_\_\_\_\_

\* Please provide a photocopy of \_\_\_\_\_

### Additional Occupants

List everyone, including children, who will live with you:

Full Name	Relationship to Applicant	Date of birth
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### Rental History

Current Address: \_\_\_\_\_

Dates Lived at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: ( ) \_\_\_\_\_

Previous Address: \_\_\_\_\_

Dates Lived at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: ( ) \_\_\_\_\_

Do we have your permission to contact? Yes No

Previous Address: \_\_\_\_\_  
 Dates Lived at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
 Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: ( ) \_\_\_\_\_

**Employment History**

Name and Address of Current Employer: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_  
 Name of Supervisor: \_\_\_\_\_ Supervisor's Phone: ( ) \_\_\_\_\_  
 Dates Employed at This Job: \_\_\_\_\_ Position or Title: \_\_\_\_\_  
 Name and Address of Previous Employer: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_  
 Name of Supervisor: \_\_\_\_\_ Supervisor's Phone: ( ) \_\_\_\_\_  
 Dates Employed at This Job: \_\_\_\_\_ Position or Title: \_\_\_\_\_

Do we have your permission to contact? Yes No

**Income**

1. Your gross monthly employment income (before deductions): \$ \_\_\_\_\_  
 2. Average monthly amounts of other income (specify sources): \$ \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 TOTAL: \$ \_\_\_\_\_

**Credit and Financial Information**

Bank/Financial Accounts	Account Number	Bank/Institution	Branch
Savings Account:			
Checking Account:			
Money Market or Similar Account:			

Please provide a photocopy of your most recent statements.

Credit Accounts & Loans	Type of Account (Auto loan, Visa, etc.)	Account Number	Name of Creditor	Amount Owed	Monthly Payment
Major Credit Card:					
Major Credit Card:					
Loan (mortgage, car, student loan, etc.):					
Other Major Obligation:					

Miscellaneous

Describe the number and type of pets you want to have in the rental property:  
\_\_\_\_\_

Describe water-filled furniture you want to have in the rental property:  
\_\_\_\_\_

Do you smoke?  yes  no

Have you ever: Filed for bankruptcy?  yes  no

Been sued?  yes  no

Been evicted?  yes  no

Been convicted of a crime?  yes  no

Explain any "yes" listed above:  
\_\_\_\_\_

References and Emergency Contact

Personal Reference: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Contact in Emergency: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

You MUST provide a photocopy of the following items: social security card /  
A current lease, 3 (Current) phone bills, 3 (Current) utility bills, your paystub/ W2 or 1041  
- EMPLOYMENT LETTER :

I certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any false or incomplete statement in this application. I authorize verification of the information provided in this application from my credit sources, current and previous landlords and employers, and personal references.

Date \_\_\_\_\_ Applicant \_\_\_\_\_

Notes (Landlord/Manager): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_